

# Council



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Tuesday 7<sup>th</sup> May 2019

A meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices, Holt Road, Cromer, NR27 9EN on **Wednesday, 15 May 2019 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:Emma.Denny@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

**Emma Denny**  
**Democratic Services Manager**

**To:** All Members

Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order  
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Heads of Paid Service:** Nick Baker and Steve Blatch  
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## A G E N D A

**1. PRAYER**

Led by Will Warren - Interim Minister, Cromer Parish Church

**2. OUTGOING CHAIRMAN'S COMMUNICATIONS & ANNOUNCEMENTS**

To receive the outgoing Chairman's communications and announcements, if any.

**3. ELECTION OF CHAIRMAN**

To elect a Chairman of the Council for the ensuing year.

**4. INCOMING CHAIRMAN'S COMMUNICATIONS**

To receive the incoming Chairman's communications, if any.

**5. ELECTION OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Council for the ensuing year.

**6. VOTE OF THANKS TO THE RETIRING CHAIRMAN AND CONSORT AND VICE-CHAIRMAN AND CONSORT**

**7. APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

**8. TO RECEIVE DECLARATION OF INTERESTS FROM MEMBERS**

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

**9. ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to section 100B (4)(b) of the Local Government Act 1972.

**10. APPOINTMENT OF LEADER OF THE COUNCIL**

To appoint a leader of the Council, who shall also be the Chairman of the Cabinet.

**11. ANNOUNCEMENTS FROM THE LEADER**

To receive any announcements from the Leader of the Council.

**12. REPORT ON APPOINTMENT OF MEMBERS OF THE CABINET**

The Leader will report to the Council on all appointments to the Cabinet.

**13. REPORT ON APPOINTMENT OF THE LEADER OF THE OPPOSITION**

To report to the Council on the appointment of the Leader of the Opposition.

**14. TO ESTABLISH THE POLITICAL BALANCE OF THE COUNCIL AND ALLOCATION OF SEATS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND PANELS**

1 - 6

**Summary:** Following the District Council election on 2<sup>nd</sup> May 2019, the Council is required to review and approve the allocation of seats on committees, sub committees and working parties to reflect the political balance of the Council, in accordance with Section 15 of the Local Government and Housing Act 1989 and regulations made thereunder.

**Conclusions:** Following a change in the political balance it is necessary to review the allocation of seats on committees, sub-committees, working parties and panels.

**Recommendations:**

- 1. That Council approves the political balance calculation as per section 2.4 of this report**
- 2. That Council approves the allocation of seats to political groups as shown at Appendix A**
- 3. That following the Annual Meeting of Council, any subsequent appointments to Committees be delegated to the Group Leaders.**

**15. APPOINTMENT OF MEMBERS AND SUBSTITUTES TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND PANELS**

AGENDA NOTE:

If the Council is to approve alternative arrangements for appointments to a Committee other than those required by law on political balance, it must be without any member voting against them.

Council will recall that there is no substitution permitted on Cabinet. Members are also reminded of the requirement for Committee Members or Substitutes on the Development and Licensing and Appeals Committees to have undertaken the necessary training.

**Decision:** To appoint Members and Substitutes to Committees, Sub-

Committees, Working Parties and Panels as outlined in Appendix B (to follow).

**16. APPOINTMENT OF CHARMEN AND VICE-CHAIRMEN TO COMMITTEES**

**Decision:**

1. To appoint Chairmen and Vice-Chairmen to Committees for 2019/20
2. To note the appointment of Chairmen and Vice-Chairmen of executive sub-committees and working parties

*Please note Chairmen and Vice-Chairmen of Executive sub-committees and working parties are not Council appointments and are therefore provided for noting only. (Appendix C to follow)*

**17. APPOINTMENT OF MEMBERS TO OUTSIDE BODIES**

**Decision:**

1. To agree the Council appointments to Outside Bodies
2. To note the Executive appointments to Outside Bodies

*Please note some appointments to Outside Bodies are Executive not Council appointments and are therefore provided for noting only. (Appendix D to follow)*

**18. EXCLUSION OF PRESS AND PUBLIC**

To pass the Following resolution – if necessary:

“That under section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) \_ of Part 1 of schedule 12A (as amended) to the act.”

**19. PRIVATE BUSINESS**